

## **ATTACHMENT H**

### **Completed Narrative Form for Task C – Example**

#### **Fleet Management**

Fleet Management acquires, maintains and repairs all of the approximately 3,158 County-owned vehicles. This function is funded from a combination of General and Internal Service funds, totaling \$26.3 million and 85 staff positions. Approximately \$1.million (6%) is contracted, and approximately \$18.7 (71%) is for large vendor purchases including fleet acquisition, parts, depreciation, debt service and fuel.

The assessments for the Fleet Management function based on Task C Screening Criteria are summarized below:

#### **Market Strength**

- Qualified outside vendors exist to compete for this function
- Strong external market exists
- Successfully contracted in other organizations

#### **Potential Financial Impact**

- Good potential due to its large budget and large number of positions

#### **Ease of Implementation**

- Clear and quantified performance standards can be defined
- Can be broken down into smaller functions for ease of implementation
- Selling or leasing of facilities will contribute to the complexity of competition efforts

#### **Risk Exposure**

- It may be possible to share risk with service providers through contract terms
- Temporary disruptions or poor performance would likely have low impact
- The quality and quantity of the service can be monitored and controlled

Summary Assessment: Based on the criteria, Fleet Management is also a good competition candidate.